



Tuition and Fee Agreement

Child's Name: _____ D.O.B: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Home Phone Number: _____

This "Tuition and Fee Agreement" is made this _____ day of _____, 20____
by and CalvaryPHX and Early Learning Center, LLC

_____ the parents/guardians of the above listed child. CalvaryPHX and Early Learning Center, LLC agrees to provide childcare/preschool services for the above listed child in accordance with the mission, philosophy and policies outlined in the center's parent handbook. The child is enrolled in the _____ classroom/age group on the following days of the week,

Monday ____ Tuesday ____ Wednesday ____ Thursday ____ Friday ____

Hours of operation are 7:00 AM – 6:00 PM, Monday through Friday. Full day care allows for a maximum of ten hours of care per day. Children signed out after 6:00 PM will be charged \$1.00 per minute /per child fee and will be billed to the parent/guardian in accordance with the late pick up policy outlined in the center's parent handbook. Late pick up fees are due with bill in which they are charged. Initial here that you have read and understand _____

Any requests for changes to the enrollment schedule listed herein must be made in writing and submitted to the Director two weeks prior to the requested change. This change may require an execution of a new contract and payment of any additional registration fees and/or tuition increase. CalvaryPHX and Early Learning Center, LLC reserves the right to deny any request for schedule change for any reason within its sole discretion.

Tuition is paid prior to the performance of childcare services. A bill will be presented on Monday for the current week of care. Payment of that bill is due by the close of business on Monday. If payment is not received by this time, a \$25 late fee will be charged. There is no credit given for illness, vacation or emergency closure days.

Are you a Department of Economic Services (DES) client? **Yes No**

If yes, you understand that you are responsible for knowing your co-pay at all times and maintaining your DES contract. It is not the responsibility of CalvaryPHX and Early Learning Center, LLC. to contact your case worker to determine co-pay. You must contact them if you need additional days and know the

amount of your co-pay each week. CalvaryPHX and Early Learning Center, LLC not set these fees nor do we have the ability to change them. Initial here that you have read and understand _____

This contract for tuition and fee agreement may be cancelled by CalvaryPHX and Early Learning Center, LLC. at any time with or without notice, in its sole discretion. This contract for tuition and fee agreement may be cancelled by the parents/guardians with a written two weeks' notice. The written notice of cancellation must be submitted to the Director and CalvaryPHX and Early Learning Center, LLC. by parents/guardians. This contract for tuition and fee agreement will expire when a new contract is signed or when required notice to withdraw is executed.

By signing below, the parents/guardians of the above listed child hereby acknowledge that I/we have read this contract for tuition and fee agreement completely, that I/we have had the opportunity to received complete written program information and discuss the information contained herein with a representative of CalvaryPHX and Early Learning Center, LLC. that our questions have been answered fully and to our satisfaction and that we agree to abide by the conditions set forth herein as well as the polices contained by reference from CalvaryPHX ELC parent handbook.

Parent/Guardian Signature _____

Parent/Guardian Signature Date _____

Signature of Director _____

Signature of Director Date _____

Date of Child's Admission: _____

Date of Child's Withdrawal: _____